

The Bath County School Board met in a Regular Meeting on Tuesday, November 1, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School.

PRESENT:

Mr. Roy W. Burns, Board Chairman
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Burns, Board Chairman, called the meeting to order at 5:31 p.m. with all members present except Mrs. Lowry. **16-17: 076**
CALL TO ORDER

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) convened in a closed meeting at 5:31 p.m. to consider a personnel matter, an employee retirement, and the first quarter discipline reports. 16-17: 077
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING

On motion by Mrs. Grimm at 7:00 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 16-17: 078
CERTIFICATION OF
CLOSED MEETING

Mr. Burns called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **16-17: 079**
CALL TO ORDER FOR
PUBLIC MEETING

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) amended the Agenda with the addition of VSBA bylaw changes, to be addressed at the Convention in November, to Item 12. – Items for Board Members. 16-17: 080
APPROVE OR
AMEND AGENDA

There were none to be heard. **16-17: 081**
PUBLIC COMMENTS

Mrs. Hirsh noted upcoming Academic Banquets at both elementary schools to recognize SOL successes.

- Millboro Elementary School, Wednesday, November 9, 2016, 6:00 PM at MES Cafeteria
- Valley Elementary School, Tuesday, November 15, 2016, 6:00 PM at the Commonwealth Room, The Omni Homestead

Mrs. Hirsh congratulated **Caleb Fry** on a 4th place finish in the State Golf finals.

**16-17: 082
GOOD NEWS IN
BATH COUNTY
PUBLIC SCHOOLS**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) approved the consent agenda as presented:

- **Minutes**
October 4, 2016 Regular Meeting
- **Claims**
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary for October 2016 and a reconciled revenue report. General Fund Payroll - 71341-71350, 71356-71365, Bills – 71351-71355, 71366-71445, Direct Deposit – 2231-2234. Food Service Payroll – 10872-10875, 10876-10879, Bills – 10880-10888, Direct Deposit – 2231-2234.
- **Reports**
Attendance
September 2016 ADM: BCHS 220.52, MES 126.95, VES 180.00 for a total of 527.47.
Cafeteria, September 2016
Maintenance, October 2016
Transportation, October 2016

**16-17: 083
APPROVE
CONSENT AGENDA**

Miss Easton Yohe, BCHS student representative, provided an update on upcoming and past events at BCHS.

**16-17: 084
STUDENT
REPRESENTATIVE’S
REPORT**

Mrs. Hirsh reported on pupil-teacher ratios in grades K-7 based on homeroom teacher to class size. At BCHS, the master schedule provided the number of students enrolled in class sections and student numbers by grade were also provided. Mrs. Hirsh said our ratios continue to be very favorable and we meet, or in most cases exceed, required pupil-teacher ratios.

**16-17: 085
PUPIL/TEACHER RATIOS**

Mr. Dillon Fry, A.D. provided an overview of the 2016-17 coaching handbook. Mr. Fry outlined job descriptions, coach and student conduct, student accidents, concussion management, 24 hour rule, VHSL guidelines, equality for boys and girls sports, and care of equipment, uniforms and locker rooms.

**16-17: 086
BCHS ATHLETICS –
COACHING HANDBOOK-
DILLON FRY**

Mrs. Hirsh said all principals would provide an update on current and continuing focus areas and new ideas to move their schools forward.

- Mrs. Allison Hicklin, MES principal, identified School Leadership Team members. She outlined current and new focus areas in Academics, School Climate/Culture and Community Relations.
- Mr. Steve Sizemore, VES principal, presented a copy of the School Improvement Plan dated 10/23/16 and noted team members. Part I of the plan includes four domain areas: Supportive Environment, Family and Community Involvement, Effective Leadership, and Instruction and Learning. Data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs. Part II – Needs assessment: school will review performance and develop goals associated data targets (“SMART goals”) for the coming school year. An online survey was developed and will be administered to all staff in order to garner staff input on continuing strengths and needs.
- Mrs. Sarah Rowe, BCHS principal, provided a mission statement, names of school plan committee members, and the following department goal topics: Attendance, Guidance, Parent Community, Social Studies, Science, Career & Technical, Mathematics, Physical Education, English, Special Education, Foreign Language, and Technology.

**16-17: 087
SCHOOL
IMPROVEMENT PLANS**

Mrs. Hirsh presented a Capital Improvement Plan Worksheet as a starting point for discussion. The worksheet included previous items listed on the CIP: BCHS - parking lot rehabilitation, chiller replacement, concession stand equipment upgrade, lighting on baseball and softball fields, and team shelters (football field). Additional suggested items to BCHS included baseball field rehabilitation, gym AC, locker rooms (boys and girls), field house complex, and main entrance & landscaping. MES items for consideration included: generator, pave parking lot, painting, classrooms/hallways. VES items included: generator, gym AC, painting classrooms/hallways, painting gym interior/exterior, front steps, and gym floor.

**16-17: 088
CAPITAL PROJECTS
2017-2022**

Mrs. Hirsh noted that no CIP items were approved last year. She said the recommendation was made that school buses be included in the 2017-2018 school budget and the average cost for a bus is \$90,000 to \$100,000. Mrs. Hirsh said CIP requests currently have a threshold of \$50,000 or more. Mrs. Hirsh said the Board should determine where to place the requests over a five year period and the CIP must be adopted at the January school board meeting. Board members asked principals to prioritize items in their buildings. Mr. Burns asked if additional information including project costs could be provided in advance to the December meeting for Board review.

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) **accepted the retirement request of Hilda Hensley, MES Lab Manager, effective Dec. 31, 2016** and authorized the superintendent to advertise for the position, with regret.

**16-17: 089
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) **accepted the School Activity Funds Audit Services proposal of White, Withers, Masincup & Cannaday, PC for the fiscal years ending June 30, 2017 to June 30, 2020 as presented.**

**16-17: 090
SCHOOL ACTIVITY
FUNDS AUDIT SERVICES
FOR 2017-2020**

At a previous request of the Board, Mrs. Hirsh presented BCHS student athlete conditioning options. Mrs. Hirsh outlined the current practice for students at BCHS. She outlined information regarding a Wellness Center option. If the Board makes the decision to send students to the Wellness Center, the following would occur:

**16-17: 091
CONSIDER USING
WELLNESS CENTER
FOR STUDENT
CONDITIONING**

- Required Orientation – registration form, parent permission if under 18, instruction in proper use of equipment, cell phone use/no photos (HIPPA).
- Boys attend on Mondays and Wednesdays
- Girls attend on Tuesday and Thursdays
- 3 areas – core strengthening, cardio, and weights, supervised by trained and certified staff
- Transportation – Bus departs BCHS at 3:30 p.m. with a pick up at 5:45 p.m.
- \$.75 per student/per visit (\$600/.75 = 800)

Board members discussed advantages and disadvantages of both options. Board members stressed the importance of safety and supervision at all times. Mr. Fry, A.D. said there were BCHS coaches interested in obtaining weightlifting certification. He said students had access to equipment at BCHS five days a week and had time to attend tutoring first and then weightlifting. He said he believed there would be less wait time at BCHS. Mrs. Hirsh plans to meet with Mr. Fry for further discussion. The Board tabled the agenda item and no action was taken.

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) **adopted the Budget Development Calendar for FY2017-2018 as presented.**

**16-17: 092
BUDGET DEVELOPMENT
CALENDAR FY2017-2018**

Informational items for Board members included a VSBA Convention film brochure, "Most Likely To Succeed" for viewing on November 16 at 8 PM. Mrs. Hirsh mentioned a grant possibility for the parking lot. Said the Board recently talked about the Crisis Management Plan and a review has begun. Mrs. Hirsh said the state department was to roll out a school quality profile website yesterday. She has not received notification that this has been done. Mrs. Hirsh said you will see a new snap shot for division, state and individual schools.

**16-17: 093
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

VSBA Delegate Assembly – Bylaw changes to be addressed at the November Convention.

Mr. Burns said VSBA is considering the addition of a complete section in VSBA bylaws. Mr. Burns read the proposed Section 5 and asked for input at the annual conference where he will cast a vote on behalf of the School Board.

There were none to be heard.

**16-17: 094
PUBLIC COMMENTS**

Miss Yohe

- Glad the parking lot is included in the CIP.

Mr. Ryder

- Visited VES today and met with the principal, who walks softly and carries a big stick.
- Had an excellent lunch at VES today and said teachers don't make enough money. He noted lots of activity and energy after Halloween candy consumption. Expressed appreciation to all staff and teachers.

**16-17: 095
ITEMS BY BOARD
MEMBERS**

Mr. Secoy

- Had a blast at the MES trunk or treat. Many amazing ideas and costume designs.

Mrs. Grimm

- Her desire is to better our schools and do what we need to do for our kids and staff. Wish we had the money to do everything. Due to the money situation, we have to figure out what is important at the time. Hopeful that staff, students and parents are proud of what we do offer in all three schools.

Mr. Burns

- Thanked everyone for coming to the meeting.
- Thanked staff for their professionalism and presentations tonight.
- Heard about collaboration and unity from all three principals and the athletic director. It is very important that we be unified.
- Collaboration leads to relationship and visiting another teachers classroom builds relationships and unity. We are all here to give our students the best future they can have.

On motion by Mrs. Grimm and seconded Mr. Secoy, the meeting adjourned at 8:50 p.m.

**16-17: 096
ADJOURNMENT**